

# Planning a Funeral

*It's our honor to serve you and your family in your time of loss. Below are some answers to commonly asked questions about planning a funeral or memorial. Your Faith Chapel funeral host or officiant can answer further questions as they arise.*

## Frequently Asked Questions

**COST** | How much does Faith Chapel charge to host a funeral or memorial service at the church?

*Faith Chapel charges \$250, which partially covers our expenses. The balance is provided to you as a gift from us. This fee includes the use of our Chapel, a room to hold a reception (if desired), and a sound technician for the service. For anticipated crowds of 800–1,400 guests, we hold services in a larger venue —Main Worship Center— which is more costly. To learn more, consult our funeral host.*

**FOOD** | If the family chooses to hold a reception at the church, what are our food options?

*Our usual reception hall can generally accommodate 100 to 150 guests. Our Faith Chapel Catering package consists of a delicious menu with oven baked turkey and hams, fresh garden salads, fruit salads, dinner rolls and a variety of desserts all served on clean white linens. Our catering package also includes a team of volunteers who help set up the meal, serve your guests and cleans up after the reception. To learn more about the price, consult our funeral host.*

**PASTOR** | Who can officiate our service?

*Our skilled and compassionate pastors will be honored to serve you and your family during your time of need that can take you through the entire process. Our usual and customary pastor's honorarium is \$250.*

**MUSIC** | Can we have music as part of the service?

*Yes. We encourage you to identify two or three Christian songs or hymns that are meaningful to you or your loved one. We can then play those songs over the sound system as part of the service. If you'd like live music and want to use one of our professionals from our worship team, the cost would be \$200. If you have a few non-religious songs that are meaningful to you or your loved one, we recommend playing them as people are entering or exiting the service. If you would like a family member or friend to perform a song during the service, we can provide the necessary microphones and sound equipment. A keyboard in our Chapel is also available for your use at no charge. Consult your funeral host to learn more.*



**PHOTOGRAPHS/MEMORABILIA** | Can we display photographs or memorabilia at the service?

*Yes. If you bring photographs arranged on picture boards, we can supply easels to display them in the Chapel lobby. You are welcome to use our decorative display tables with glass overlay to protect your loose photographs or are also ideal for displaying framed photographs and memorabilia, as well. The memorabilia and photos must be delivered to Faith Chapel at least 24 hours prior to the service.*

**VIDEO** | Can we show a video presentation during the service?

*Yes. Slideshows and videos should be presented to Faith Chapel on a USB flash drive or uploaded to Dropbox or Google Drive no less than 24 hours before the service. You can send the link to the shared video file to [aburt@faithchapel.cc](mailto:aburt@faithchapel.cc). Please combine digital pictures into one file (preferably MP4 format) containing the slideshow and music. The slideshow should not exceed 6 minutes (roughly 2 songs). We are unable to provide any editing services. If you require assistance with your slideshow, please check out the following resources:*

- On Mac – iMovie <https://youtube/vV60icmYTZE>
- On windows – Movie Maker <https://youtube/mrbj0221ero>

*Most photo management software has a slideshow feature that allows for file export*

- PowerPoint
- Google Slides or Google Photos
- Adobe Spark

*We can also provide you with professionals who can assist you with your tributes and celebration videos.*

**GUEST BOOK** | Can we bring a guest book?

*Absolutely. Faith Chapel encourages the family to supply the guest book of your choice where it will be displayed in the Chapel foyer with a guest book attendant that we will provide. We encourage families to provide a guest book with removable pages to allow for larger services so as not to create a road block. Area funeral homes usually supply a guest book for you, depending upon the package you choose.*



**PRINTED PROGRAMS** | Can you help us create programs for the service?

*Unfortunately no. Faith Chapel is not set up to provide printed programs, however, we can partner with you to provide you with an order of service that you can use to design either your own programs or are provided directly from the funeral home. If you'd prefer to create and print your own program, that's fine, too. We'll place the programs on a small table near the entrance to the Chapel, so guests can take one as they enter.*

**FLOWERS** | Do you recommend a florist? Where should flowers be delivered?

*Faith Chapel does not make recommendations for any specific florist. Most if not all local florists deliver directly to the church. Flowers are delivered to the lobby of the Chapel, where our host team will take care of them from there. Flowers can be displayed at the front of the Chapel, on a table in front of the podium, or on a table in the lobby.*

**DIRECTIONS** | How do I provide our guests with directions to the church?

*Faith Chapel's address is 517 Shiloh Road, Billings, Mt. 59106. The church is located on the corner of Broadwater Avenue and Shiloh Road. Our usual location for funeral services is held at the Chapel (Building C) which is located on the north side, use Broadwater entrance.*

**PARKING** | Where should people park?

*Most services are held in the Chapel (Building C) located on the Broadwater entrance. Signs are posted indicating the location.*

**LIVESTREAMING** | Can our service be livestreamed?

*Yes, Faith Chapel can provide you with a link that you can share with friends and family and/or can be placed with the obituary announcement in the local newspaper, or online.*

**HELP WITH GRIEF** | Does Faith Chapel help families after the death of a loved one?

*We believe grief isn't a solo journey; it's best navigated alongside others. We count it an honor to journey with you in the weeks and months to come, and we encourage you to take advantage of some next steps such as Griefshare which is offered twice a year. We also have trained, compassionate pastors who would love to listen to your story, pray with you, and offer practical next steps or resources.*

